

Technical Meeting to prepare AQRM Institutional Evaluations

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The Role of Experts in Verifying the AQRM Survey

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Introduction

- **Several Teams of quality experts will be set up that will undertake AQRM Evaluation Missions**
- **Each team will carry out evaluation missions to two universities from two African countries**
- **The self-rating of the institutions will be validated by the quality experts through site visits to the respective universities**
- **The outcome of the AQRM institutional evaluation will be published and disseminated to various stakeholders of the academic community**

Main Tasks

- **Carefully read and analyse the submitted AQRM Questionnaires and self-rating of the universities**
- **Discuss with institution's QA officers for more clarifications**
- **Make a tour of the university' campus to inspect buildings, facilities and the overall environment**
- **Visit classrooms, laboratories, libraries, computer centers to inspect facilities and evaluate the quality of infrastructure and material resources**

Main Tasks

Inspection of facilities includes:

- **Library and ICT facilities**
 - **Laboratories and workshops**
 - **Lecture halls and class rooms**
 - **Staff offices**
 - **Student support services**
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- **Evaluate the overall academic staff profile (qualifications and rank)**
 - **Inspect relevant documents, as appropriate**

Main Tasks

Hold meetings with senior management, academic staff and students to get more information and insight into the university situation

- **Courtesy call to the VC and discussion with university senior management**
- **Meeting with group of students**
- **Meeting with group of academic staff**
- **Evaluate internal quality assurance processes of the university**
- **The evaluation will take into account the AQRM survey questionnaires responses**

Main Tasks

- **Based on findings, validate the self-rating of the university**
- **Indicate for each focus area, university self-rating versus team's rating corresponding the specified reference standards**
- **Use the checklist of AQRM Standards**
- **Assign an overall quality rating to the institution**
- **Oral feedback to the university management on general outcome of the AQRM assessment**

Main Tasks

- **The quality experts are required to produce and submit electronic copies of the evaluation report**
- **The Chair shall guide and coordinate the activities of team members for effective outcome**
- **Use template for AQRM EVALUATION REPORT**
- **The evaluation report shall be produced with active contribution of each expert**

Main Tasks

- **Provide recommendations for improving quality of the university's education provision**
- **On each focus area, make a brief summary of:**
 - **Institution Strengths**
 - **Areas of Concern**
 - **Opportunities for Improvement**

THANK YOU